

## SUMMARY OF THE MEETING IN ESPOO

### ISSUES PROPOSED IN THE SCHEDULE OF THE 1<sup>ST</sup> MEETING.

#### Presentation of each partner school.

Comment: *The presentation of the schools was made in several sessions. The teachers presented their institutions, towns and countries to the partnership. The presentations were original, amusing and motivating to know each other.*

#### General agreements about the proposed strategies, objectives and methodology for the next two years. (pages 12, 15, and 16 of the project)

Comment: *There was no discussion about this point. I should understand that there is not disagreement on these issue, and that the strategies, objectives and methodology of the project are clear for everybody.*

#### Presentation of ideas given by the teachers and the students of the participating countries.

Comment: *In this point some schools suggested specific activities to be done. All the ideas and activities that could be integrated in the project are welcome, but only the tasks specifically proposed in the project are obligatory for all the partners. I **encourage** everybody to collaborate in the new activities proposed by any of the partners, but it should be understood that, if they are not written in the project it is not obligatory, and the schools will collaborate according to their possibilities and available time.*

**In short:** The schools may suggest to perform new activities in addition to those written in the project, but they are not obligatory for the partnership. If any school want to do an extra activity, of course can be asked the cooperation of the partnership, surely there will be schools ready to collaborate.

The activities proposed in the project are in the pages 30, 31 and 32, and **the coordinator will remember the activities to be done every month.**

#### Review of the work done until the moment.

The work to be done until the meeting in Espoo was sent by email under the title of:

### PROPOSAL OF WORK

#### From 15th of September to 15th of October:

### DATA EXCHANGE AND ACTIVITIES TO KNOW EACH OTHER.

- **Email-contact among the pupils from the participating countries to get to know each other**

**Each school must send a list with the email addresses of the pupils involved in the project to the other schools so that the pupils could exchange messages.**

**If they have 'messenger' they could also chat among them.**

**The idea is that the students of every school exchange messages with all the other schools.**

- **To produce digital files, for instance a PowerPoint or some PowerPoints to show to the other countries the own school, the town, the surrounded area...**

**These presentations can be made by students and teachers. When they are finished, send the files by the Internet to the other countries.**

- **To produce a DVD compiling these presentations in English for all partners.**

**This DVD could be use in the presentation of each school during the project meeting. Looking at each other' DVDs will help to know each other**

**In the first project meeting every school should give a copy of its own DVD to the other schools.**

**Later I will find the way of producing a larger DVD with all the presentations, and this DVD will be one of the final products of the partnership.**

### **From 16<sup>th</sup> to the 31<sup>st</sup> of October**

- **To design and print a brochure (poster, leaflet...) to publicize the project.**

**Every school should design a brochure (poster, leaflet...) to give publicity of the project in the school, in the local community... A copy of the brochure will be give to the other schools in the first meeting.**

Comment: *It is necessary to finish the work proposed to be done until the meeting in Spoo before Christmas. I mean:*

1. To send a list with the email addresses of the pupils involved in the project to the other schools so that the pupils could exchange messages.

(Till the moment only Greece, Turkey, Bulgaria and Spain have sent the list)

2. To produce digital files, for instance a PowerPoint or some PowerPoints to show the other countries the own school, the town, the surrounded area...

(I need a copy of these presentations to upload them in the website of the partnership and also to compile all of them in a DVD or CD)

3. To design and print a brochure to publicize the project.

(It could be a poster, some kind of leaflet...and send the file to the coordinator by the Internet to be uploaded in the website)

In short, each school should send a file of the presentation and also a file of the poster, leaflet, brochure... to the coordinator to be uploaded in the website before Christmas, and also to send a list of the students' emails, but this as soon as possible.

### **Solving and clarifying specific problems and doubts. Agreements on the contents and activities within the project. Distribution of tasks and planning of working groups.**

Comment: *I have tried to solve the doubts some partners had about some sections of the project, mainly in informal conversations. Anyway I suggest to review the page 17 of the project, and if you have any doubt, let me know.*

### **Organising cooperation and communication between the schools.**

Comment: *This point wasn't discussed. I suggest to review the page 18 and 19 of the project and if you have doubts, let me know.*

## **Presentation of the partnership's website.**

Comment: The website address is <http://e-quercus.es/comenius/>

## **Agreements on pupils' involvement. Presentation of the strategies of integration of the project into learning and other ongoing activities in every school.**

Comment: *I suggest to review the pages 22 and 23 of the project. Each school is free to decide how and how many students are involved. On the other hand, concerning to the integration of the project in the curriculum of the school, in Spain this is strongly demanded by the educational authorities, and according to this, the activities of the project are integrated in some areas of the curriculum: history, art, music, computer, ethics, modern languages... but not in all the countries is in this way.*

## **Review of the strategies of dissemination and use of the results, experiences and products to be done by the partnership.**

Comment: *This point was not discussed, but I suggest to review the page 24 of the project and if there is any doubt, let me know.*

## **Fixing the dates of the meetings:**

<b>COUNTRY</b>	<b>DATE</b>	<b>YEAR</b>
GREECE	20 – 24 January	2010
ROMANIA	13 – 18 April	2010
HOLLAND	23 – 27 June	2010
ITALY	27 September – 1 October	2010
TURKEY	20 – 25 February	2011
BULGARIA	27 April – 02 May	2011
SPAIN	14 – 19 June	2011

The meetings with students will be in Romania, Italy and Spain.  
In each meeting two or three students will take part.

## **Planning and organising new tasks until the next meeting.**

Comment: *This issue wasn't discussed. As soon as possible I will send a proposal of work to be done till the next meeting in Greece. This proposal will follow the activities proposed in Section 6. PROPOSED ACTIVITY DATA (pages 30-31-32 of the project).*